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| <br><b>Kenya Power</b><br><br><b>The Kenya Power &amp; Lighting Co. Ltd.</b> | <b>File Ref.</b>        | <b>PRE-BID MINUTES – KP1/6D.3/PT/AFD/A41 TRANSFORMER DENSIFICATION</b> |
|   | <b>Date of Issue</b>    | <b>September, 2016</b>   |
|   | <b>Date of Meeting</b>  | <b>15<sup>th</sup> September 2016</b>                                  |
|   | <b>Venue of Meeting</b> | <b>THE AUDITORIUM,STIMA PLAZA</b>                                      |
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| <b>In Attendance</b><br><br><b>KPLC</b>    | <ol style="list-style-type: none"> <li>1. Eng. Stanley Mutwiri - General Manager, Infrastructure Development</li> <li>2. Eng. Elijah Bosire – Manager, Construction</li> <li>3. Eng. Simon Kamau - Chief Engineer, Rural Electrification Coordination</li> <li>4. Samuel Yego - Chief Accountant, Projects</li> <li>5. Stella Mucheke – Supply Chain Officer, Projects</li> <li>6. Emmans Otadoh - Principal accountant R.E coordination</li> <li>7. David Wainaina - Engineer R.E coordination</li> <li>8. Charles Kioi - Engineer R.E coordination</li> <li>9. Rodgers shiakaba - Accountant R.E coordination</li> <li>10. Cyrus Njunga - Additional Energy Consultant</li> <li>11. Michael Ochieng Owuor - Supply Chain Assistant</li> </ol>  |
| <b>In Attendance</b><br><br><b>BIDDERS</b> | <ol style="list-style-type: none"> <li>1. Olive Adai - Arm Engineering Co. Ltd</li> <li>2. Janira Orendo - Arm Engineering Co. Ltd</li> <li>3. Vincent Osanya - Arm Engineering Co. Ltd</li> <li>4. Edwin Simiyu - Arm Engineering Co. Ltd</li> <li>5. Stephen N. Kiguru - Southwest Associates Co. Ltd</li> <li>6. Jie Long - Sinotec Co Ltd</li> <li>7. Washington Ayodi - Sinotec Co Ltd</li> <li>8. Eng. George Gacheru - Capon Eng Ltd</li> <li>9. Prom Narayan Shukla - Angelique Internationa Ltd</li> <li>10. Xitij Joshi - Trans Afric Energy + BNC Power</li> <li>11. Bernard Mulili - Masterpiece Electricals</li> <li>12. Karanja Shadrack - Polyphase Systems</li> <li>13. James M. Abuga - Power Group Technologies</li> <li>14. Jackson F. Akatu - Infra Energy Services Ltd</li> <li>15. Joseph Kibere - Etrade Company Ltd</li> <li>16. David Kihara - Interways Works Ltd</li> <li>17. Walter Oyal - Philafe Engineering</li> <li>18. Susan Oroko - Philafe Engineering</li> </ol> |
| <b>Circulation</b>                         | As above via e-mail  |
| <b>Agenda</b>                              | <ol style="list-style-type: none"> <li>1. Introductions</li> <li>2. Opening remarks by the Chair Eng Stanley Mutwiri</li> <li>3. Receipt of written questions from Bidders</li> <li>4. Receipt of oral questions from Bidders</li> <li>5. Response by Client on questions from Bidders</li> <li>6. AOB</li> </ol>  |

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|   | <b>Date of Issue</b>    | <b>September, 2016</b>                       |
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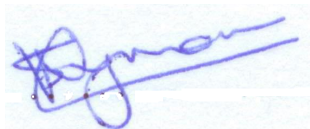
| <b>NOTES OF MEETING</b> |  |
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| <b>Item</b>             | <b>Deliberations</b>   |
| 1.0                     | <p><b><u>INTRODUCTORY REMARKS</u></b></p> <ul style="list-style-type: none"> <li>• The meeting was called to order at 10.15 a.m.</li> <li>• The Chief Engineer R.E. Coordination welcomed the guests and invited all to introduce themselves and the companies they represent.</li> <li>• All present introduced themselves and the companies' they represented.</li> </ul> <p>The General Manager, Infrastructure Development, introduced the Business of the day, and highlighted the following:</p> <ul style="list-style-type: none"> <li>• The project is funded by AFD and is in four lots.</li> <li>• The project is similar to the ongoing Last Mile project, albeit in a reduced extent. It will basically involve installation of single phase distribution transformers on the 11KV and 33KV lines near a cluster of customers and the erection of Low Voltage reticulation to serve them.</li> <li>• Bidders are encouraged to bid for the number of lots they can manage to deliver on time, although the bid documents do not limit the number one can be bid for.</li> <li>• Those intending to bid for this project and have been awarded other projects by KPLC should ensure that they have completed 50% of their contracted works to avoid work overload and to enable them to complete the new works without delays.</li> </ul> |
| 2.0                     | <ul style="list-style-type: none"> <li>• The works shall be awarded on turnkey basis and the time to completion shall be twelve months.</li> <li>• Bidders should only procure quality materials and specifically for transformers, KPLC requires that the suppliers should guarantee the healthy uninterrupted operation of the transformer after commissioning for five years</li> </ul> <p>He thanked the bidders for showing interest and invited them to ask any questions they may have and also to provide accurate contacts for ease of communication and further clarifications.</p>  |

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| 3.0 | <b><u>QUESTIONS &amp; RESPONSE SESSION</u></b>   |  |
|     | <b><u>QUESTIONS</u></b>  | <b><u>KPLC RESPONSE</u></b>  |
| I   | Will the Bill of Quantities mentioned in the bid documents be availed since they were not in the document as currently advertised. | These will be provided by Friday 16/09/2016                                  |
| II  | Please clarify on the issue of metering. Is it part of the scope as there is no indication of the same in the bid documents.       | The project scope does not include connection of service cables or metering. |
| III | Please clarify on the issue of wayleave. Is it part of the scope as there is no indication of the same in the bid documents.       | Wayleaves for the project will be acquired by KPLC.                          |

There being no further business, the meeting was closed at 11.30am.

CHAIRMAN



DATE

*15<sup>th</sup> September 2016*

SECRETARY



DATE

*15<sup>th</sup> September 2016*